

No. 6-7/2018-S/ 1186  
OFFICE OF THE DIRECTOR  
CENTRAL DRUGS LABORATORY,  
GOVERNMENT OF INDIA  
MIN. OF HEALTH & FAMILY WELFARE  
3, KYD STREET, KOLKATA-16

Kolkata Dated the 14/09/18

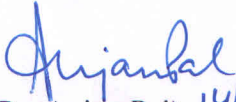
**NOTICE INVITING QUOTATION**

The Director-in Charge, Central Drugs Laboratory, Kolkata invites quotation from the interested and bonafide Manufacturer, Dealer, Distributer or retailer providing and supplying of **Original Toner Cartridge** at Central Drugs Laboratory, Kolkata.

**For detailed Notice. please visit <http://www.cdscn.in>**

The detailed terms & condition of quotation for providing and supplying of **Original Toner Cartridge** is available on the above website. Filled in quotation, accepting the stipulated terms & condition may be dropped in tender box available at the wing of Jr. Administrative Officer, Central Drugs Laboratory, Kolkata on any working day upto **3:00pm on 10.10.2018** and Tender / Quotation will be opened on the same day at **3:30pm on 10.10.2018** in presence of interested Quotationers.

Yours faithfully

  
(Dr. Anjan Pal) 14/9/18

SSO (Microbiology)  
for Director

Central Drugs Laboratory, Kolkata.

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Kolkata Dated the 14/09/18

**NOTICE INVITING QUOTATION**

Quotation is hereby invited from the interested Dealer, Distributer or retailer providing and supplying of Original Toner Cartridges for Central Drugs Laboratory, Kolkata for the following items as per Terms & Conditions mentioned herewith :

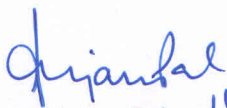
1.	HP 88A Toner Cartridge for printer (CC388A)	:	40 Nos.
2.	HP 36A Toner Cartridge for printer	:	30 Nos.
3.	HP 12A Toner Cartridge for printer (Q2612A)	:	35Nos.
4.	Samsung Toner Cartridge for Model - MLTD101S:	:	30 Nos.
5.	HP Black Toner Cartridge 21	:	4 Nos.
6.	HP Tricolour Cartridge 22	:	4 Nos.
7.	HP Black Print Cartridge 818	:	4 Nos.
8.	HP Tricolour Cartridge 818	:	4 Nos.
9.	HP Lasejet Cartridge CE310A	:	4 Nos.
10.	HP Lasejet Cartridge CE311A	:	4 Nos.
11.	HP Lasejet Cartridge CE312A	:	4 Nos.
12.	HP Lasejet Cartridge CE313A	:	4 Nos.

**N.B:** Applicable Taxes and duties if any, which may be levied by the Government, should be shown separately.

## Terms & Conditions. :

1. The quotation/tender should be submitted in sealed covers. Open quotation/tender will be summarily rejected.
2. The quotation should be valid for a period of 90 (ninety) days from the date of opening of the tender / quotation.
3. The Director-in-Charge, CDL, Kolkata reserves the right to reject the quotation and/or supply order at any stage without assigning any reasons thereof.
4. The quoted rate should be all inclusive and nothing will be paid extra for transportation, loading, un-loading at Central Drugs Laboratory, Kolkata.
5. The Quotationer/supplier should supply of **Original Toner Cartridge** of the respective Manufacturer in good condition & strictly as per specification within thirty (30) days from the date of issue of supply order.
6. The person duly authorized by the quotationer will be allowed to deliver the items at Central Drugs Laboratory, Kolkata on any working day within the time schedule.
7. No "Way Bill" in connection with supply of **Original Toner Cartridge** will be issued from Central Drugs Laboratory, Kolkata.
8. That on successful completion of supply of **Original Toner Cartridge** as per specification to Store Section, CDL, Kolkata, the quotationer/supplier should submit bill in triplicate along with mandate form to release e-payment through Pay & Accounts Office, Min. of Health & F.W. Kolkata.
9. The quotationer should clearly mention the **name of Manufacturer, Current year of Manufacturing.**
10. The Quotationer should clearly quote their rates for both in figures and in words **in net price (including any other taxes/discounts etc.) failing which your quotation will not be entertained.** Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the quotation. In case there is any error between the amount specified in figures and words, the lower of the two will be taken for consideration.
11. The Quotation duly completed as per the instruction given herein and accepting the same may be dropped in the "Tender Box" on any working days between **11.00 AM to 3.00 P.M. up to 10.10.2018** at the wing of Jr. Administrative Officer, Central Drugs Laboratory, Government of India, Ministry of Health & Family Welfare, 3, Kyd Street, Kolkata-700016.
12. Late quotation i.e. quotation received after the specified date and time of receipt will not be considered in any circumstances.
13. The Quotation so received will be opened on the same day i.e. on **10.10. 2018 at 3.30 P.M.** in presence of interested Quotationer(s) or their authorized representative.

Yours faithfully

  
Dr. Anjan Pal, 14/9/18  
SSO (Microbiology)  
for Director  
Central Drugs Laboratory, Kolkata.